

**American Society of Sanitary Engineering
2010 Seal Control Board Mid-Year Meeting Minutes
Embassy Suites, Independence, OH • April 15, 2010
8:30 am – 12:00 pm**

The meeting began at: 8:30 am

1. Welcome and Introductions

Members present: William Chapin, James C. Finley, Ronald George, William Hall, Steve Hazzard, Scott Hamilton, Joseph Kajak, Matt King, Robert Tesar

Secretariat: Kim Haffey, Product Listing Coordinator

Guests present: John Higdon, Apollo Valves/Conbraco Industries; Rick Cota, Leonard Valve; Sean Cleary, IAPMO; John Bertrand, Moen

2. Approval of the Agenda

Chapin requested item #7 to be removed.

(Motion #1)

Motion by Hamilton to accept agenda as amended. Second by Tesar. Motion passed unanimously.

3. Approval of the November 17, 2009 Seal Control Board Meeting Minutes

(Motion #2)

Motion by Hamilton to accept the November 17, 2009 meeting minutes. Second by Kajak. Motion passed unanimously.

4. One Year Field Test – tester requirements – John Higdon

Higdon: I wanted to request ASSE to issue a statement to clarify what are the requirements exactly for testers.

Cleary: ABPA, AWWA, TREEO, ASSE match 5110 requirements as for the 5130 certification, this is the problem you are going to come up against. I think we have to decide what the requirements are going to be and then we have to stick to it. We need more to base requirements on for experience than just the resume. TREEO has classes that would meet the requirement, IAPMO does, NE Waterworks has a repairer training, not tester. Three person committee is a great idea. We haven't had a lot of people to apply.

Higdon: Last year we took out the requirement for instructor. The 5110 and 5130 requirements were put in and people are reading that they to have ASSE certification.

(Action Item #1)

Seal Control Board requests task group be formed to review requirements and specify requirements on testers - Bill Chapin (Chair), John Higdon and Sean Cleary.

5. 1060 Laboratory Capabilities

Hazzard: Laboratories currently do not have the equipment/capability to test to some sections of ASSE 1060-2006 and those that do have a long waiting period. The sections in particular are Sections 3.6 and 3.5.

(Motion #3) (Action Item #2)

Motion by Hall to forward these testing requirements of the standard to the PSC via Ron George. Second by Chapin. Motion approved unanimously.

6. Standards Council of Canada

Haffey reported status of application process for accreditation of the Product Listing Program with SCC. Application process is moving slow and there are difficulties in addressing the non-conformities received.

7. Training to ASSE 1030 and 1049 performed by Steve Hazzard, Staff Engineer

8. Old Business

Review of action items from 2009 Annual Meeting

K. Haffey made a report of how the action items were addressed from the 2009 Annual Meeting.

(Motion #4)

Motion by George to accept review of action items. Second by Tesar. Motion passed unanimously.

9. New Business

a. Additional lead content methods of certification

Clarification regarding the lead content report

Higdon: Please clarify lead content certification press release on the website, state that it includes a calculation and a fiscal analysis of the metal.

(Action Item #3)

Add to press release clarification that it includes a calculation and a fiscal analysis

b. Acceptance of Product Listing Program in Los Angeles – Haffey will investigate how to get listed on accepted certification bodies in LA. Report findings to SCB to report to Board.

(Motion #5)

Motion to enter executive session by Hamilton. Second by Chapin. Motion approved unanimously. The meeting entered Executive session at 9:35 am

The meeting reentered into open session at 10:07 am.

(Motion #6)

Motion by Chapin to amend 1060-2006 Laboratory Evaluation Report Form to add the language of Section 1.2.3 of 1060-2006 standard as a yes or no check box, notify 1060 listed manufactures of oversight on test report form and request evidence of compliance to 1.2.3 be submitted within 90 days. If corrective action is not submitted after 90 days, listings will be suspended until corrective action is received. A general form letter will be drafted for initial response for complaints. Second by Hall. Motion approved unanimously.

(Action Item #4)

Update 1060-2006 Laboratory Evaluation Report Form

Email 1060-2006 listees (Class I & IV) for requested compliance

Draft general form letter for initial response for complaints

(Motion #7)

Motion to adjourn by Hall. Second by King. Motion approved unanimously.

Meeting adjourned at 10:16 am